



Community College

**DARE TO DO MORE**

Office of the President

PHONE: 718-482-5050

FAX: 718-609-2009

October 31, 2013

Dear Professor Richardson:

I am pleased to inform you that I am recommending to the Board of Trustees of the City University of New York your reappointment, with Tenure, as an Associate Professor in the Humanities Department at LaGuardia Community College, effective September 1, 2014. Your reappointment has been approved by the Collegewide Personnel and Budget Committee. This reappointment is subject to the approval of the Board of Trustees of the City University of New York.

I look forward to your continued association with LaGuardia Community College.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gail O. Mellow".

Dr. Gail O. Mellow  
President